



**Labourer/Inspector**  
**Full Time, Permanent Position**  
**East Prince Waste Management Facility (EPWMF), Wellington Centre**

Island Waste Management Corporation (IWMC) is seeking interested individuals for the position of Labourer/Inspector. The Labourer/Inspector processes transactions for material arriving at the facility and inspects loads to ensure the specifications outlined in the Waste Watch guidelines are met. They also complete cleaning and maintenance duties at the facility. The Labourer/Inspector reports to EPWMF Manager.

**Responsibilities:**

- Inspect materials arriving at Facility, direct traffic to appropriate drop-off areas, answer customers' inquiries and proactively inform customers of Waste Watch program requirements;
- Maintain indoor and outdoor site premises in accordance with IWMC policies and procedures and ensure adequate stock of supplies;
- Communicate with other IWMC staff and contractors to ensure the efficient operation of Facility;
- Sort and pack various material types according to requirements of recycling and disposal programs, including household hazardous waste and stewardship programs;
- Complete, submit and file various forms;
- Complete facility and yard maintenance (lawn maintenance, painting, general site repairs, janitorial duties, litter picking etc.);
- Complete building maintenance (inside and outside); and
- Perform other duties as required.

**Skills and Qualifications:**

- Valid driver's license;
- Grade 12 education or equivalent;
- Reliable, dependable and punctual;
- Excellent verbal communication skills;
- Ability to remain calm when interacting with upset customers;
- Ability to multi-task, and work independently and as a team member;
- Basic computer skills would be an asset;
- Previous experience operating a skid steer and/or forklift would be an asset;
- Capacity to lift up to 50lb and perform physically demanding tasks; and
- Ability to speak French would be an asset.

The successful candidate must provide a satisfactory Criminal Record Check.

**Hours:** 80+ hours bi-weekly – December to April – Monday to Friday and occasionally on Saturday

84.5+ hours bi-weekly – May to November – Monday to Friday and every second Saturday

**Salary:** \$21.16-\$23.01/hour  
This position offers medical and dental benefits, and a retirement plan.

**Closing Date:** Saturday, April 26, 2025

**Please submit a resume to:**

Susan Frizzell, HR Manager  
Island Waste Management Corporation  
110 Watts Avenue  
Charlottetown PE  
C1E 2C1  
Email: [jobs@iwmc.pe.ca](mailto:jobs@iwmc.pe.ca)

We thank all applicants for their interest, however only those selected for an interview will be contacted.